

AGENDA
City of Hobbs Planning Board – Regular Meeting
May 17, 2022 at 10:00 AM

W.M. “Tres” Hicks, Chairman
Bill Ramirez
Brett Drennan
Larry Sanderson

Guy Kesner, Vice Chairman
Ben Donahue
Brett Clay

Tentative Agenda for the Planning Board Regular Session Meeting to be held on Tuesday, May 17, 2022 at 10:00 AM, at the City of Hobbs Annex Building, First Floor Commission Chambers located at 200 E. Broadway, Hobbs, NM 88240.

AGENDA

Call To Order and Roll Call.

- 1) **Review and Consider Approval of Agenda.**
- 2) **Review and Consider Approval of Minutes.**

April 19, 2022 – Regular Meeting

Communications from Citizens. (3-minute limit per citizen)

ACTION ITEMS

None

DISCUSSION ITEMS

- 3) **Review Sketch Plan for The South 40 Subdivision, as submitted by property owner, Daniel Johncox.**
- 4) **Review Sketch Plan for The Bender Trails Subdivision, as submitted by property owner, Nadeem Kassis.**
- 5) **FY 2024-2028 Infrastructure Capital Improvement Plan (ICIP) process.**
- 6) **Discuss MC 15.36 and the National Flood Insurance Program Community Rating System.**
- 7) **Review Proposed Existing Building Certificate of Occupancy Ordinance, Procedure and Application.**

Adjournment.

The City will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please notify the City at least 24 hours before the meeting. Telephone 397-9351.

“Notice is hereby given that a quorum of the Hobbs City Commission may be in attendance at this meeting.”

**PLANNING BOARD MEETING
MINUTES
April 19, 2022**

The Hobbs Planning Board met on April 19, 2022, at 10:00 a.m. at the City of Hobbs Annex Building, First Floor Commission Chambers, located at 200 E. Broadway, Hobbs, NM 88240 with Mr. W.M. “Tres” Hicks, Chairman presiding.

Members Present:

W.M. “Tres” Hicks, Chairman
Guy Kesner, Vice Chairman
Bill Ramirez
Larry Sanderson

Members Absent:

Brett Clay
Brett Drennan
Ben Donahue

Also present were members of the public and City staff as follows:

Kevin Robinson, Development Director
April Hargrove, Engineering Assistant
Jennifer Grassham, EDC President & CEO
11 Citizens

Todd Randall, City Engineer
Dwayne Penick, City Commissioner
Valerie Chacon, Deputy City Attorney

Call to Order and Roll Call

Mr. W.M. “Tres” Hicks, Chairman did a roll call for members as follows:

Mr. Ramirez-yes, Mr. Sanderson-yes, Mr. Kesner-yes, Mr. Drennan-no, Mr. Clay-no, Mr. Donahue-no, and Mr. Hicks-yes. There were four members present at the meeting

Mr. Hicks called the meeting to order at 10:00 am.

1.) Review and Consider Approval of Agenda

The first item of business was to review and approve the agenda for April 19, 2022 meeting. Mr. Hicks asked if there were any additions or changes to the agenda. Mr. Robinson suggested switching items 3 and 4 of the action items. Mr. Kesner stated there were no items removed or added from the agenda. The items were rearranged. Mr. Kesner made a motion, seconded by Mr. Ramirez to approve the agenda as amended. The vote on the motion was 4-0 and the motion carried.

2.) Review and Consider Approval of Minutes

Mr. Kesner asked if everyone has had a chance to read the Regular Meeting Minutes from March 15, 2022. Mr. Sanderson made a motion, seconded by Mr. Kesner to approve the Regular Meeting Minutes as presented. The vote on the motion was 4-0 and the motion carried.

Communications from Citizens

Mr. Dennis Holmberg expressed his concerns regarding the effect of the construction of the new housing development, Trinity Estates, on the neighborhood he resides in. He further expressed his concern regarding the stormwater run-off plan for the development and how it may cause water to run off to the existing homes. Mr. Holmberg stated the piles of dirt used for construction have no coverage to protect the existing houses from dirt and dust. He further explained some children play on Paco Street and he is concerned about the future plans for the street to be turned into a through road. He stated he would like for the developer to communicate with the existing homeowners regarding the plans for the housing development and any concerns the existing homeowners may have.

Ms. Kala Watts, Mr. Oscar Gonzalez, and Ms. Meghan Waters expressed their concerns and some of the same issues Mr. Holmberg stated.

Mr. Randall stated he relayed Mr. Holmberg's concerns to the contractors, the owner of the property, and the engineer. Mr. Randall explained he has discussed the subdivision plans, road projections, and City requirements with the developer.

In response to Ms. Waters's question regarding property value, Mr. Hicks stated there is no zoning in the City of Hobbs. Mr. Robinson explained the City makes sure every development is compliant with Title 16, which is the subdivision rules and regulations. Mr. Robinson stated Title 16 does not allow the City to dictate the layout of the subdivision. Mr. Kesner stated collector roads can only be dictated by the City.

Commissioner Penick stated he has reached out to the developer regarding some of the issues addressed during the meeting. Commissioner Penick addressed the citizens and stated he is willing to talk to them about any concerns they may have and help to try to resolve them.

After a lengthy discussion, Mr. Hicks stated City staff and Planning Board will encourage a neighborhood meeting to discuss these concerns. Mr. Hicks thanked the citizens for attending the Planning Board meeting and voicing their concerns.

Action Items

- 4.) Review and Consider Final Plan Approval for Liberty Crossing Unit 1, as presented by property owner, ALJO, LLC.**

Mr. Robinson explained the agenda is incorrect and said this is the final plan for Liberty Crossing, Unit 2, not Unit 1. Mr. Robinson stated Liberty Crossing, Unit 2 is located southeast of the intersection of Glorietta and Jefferson within the municipal boundaries. Mr. Robinson stated there will be a new bond presented to the Hobbs City Commission for Liberty Crossing, Unit 2 for approval. He said Glorietta Drive, "at least" to the eastern boundary of the subdivision, will be dedicated with the Liberty Crossing, Unit 2 subdivision.

Mr. Randall stated the roadway dedication is not included on the plat with the subdivision. He explained the roadway dedication is half a mile or more and caused the plat to be too cluttered. Mr. Randall further explained the full subdivision and dedication will be presented

on separate plats to the Hobbs City Commission for approval.

Mr. Robinson stated side yards or rear yards for secondary vehicular access to any lot created herein is prohibited.

In response to Mr. Hicks's question, Mr. Robinson stated vehicular access south of La Brae Avenue is prohibited due to visual obstruction.

Mr. Hicks clarified the Planning Board is reviewing and considering the approval of the final plans with a bond prior to finishing the infrastructure so that the lots can be sold.

Mr. Ramirez made a motion to approve the final plan for Liberty Crossing, Unit 2, seconded by Mr. Sanderson to recommend approval as amended. The vote on the motion was 4-0 and the motion carried.

3.) Review and Consider Side Yard Setback Variance as submitted by property owner for property located at 4721 Big Cy Road.

Mr. Robinson explained that this is a variance request for the side yard setback for the property located at 4721 Big Cy Road. He further explained there has been a side yard variance approved by the Planning Board on Cy Road. Mr. Robinson stated the variance would allow staff to approve a side yard variance 5 feet or greater. He explained this particular request is for a 3 feet variance. Mr. Robinson said the developer has restricted covenants that require a 10-foot sidewalk setback. Mr. Robinson explained that once the covenants have been violated for some time, they become non-enforceable. He further explained the reason for the 5-foot setback is for the future needs of the right of way.

In response to Mr. Ramirez's question, Mr. Robinson stated if the setbacks are not approved, the owner will have to relocate the structure of the lot or re-plat the lot and move the property line east of lot 44, which will allow a 5-foot or greater setback.

In response to Mr. Hicks's question, Mr. Robinson stated the Planning Board has not approved anything less than 5-feet.

In response to Mr. Sanderson's question, Mr. Robinson explained the builder is requesting the variance. He further explained the builder of the property and the developer of the lots are different. He said the developer of the lots placed the restricted covenants. Mr. Hicks explained covenants follow the City of Hobbs regulations of structure setbacks.

Mr. Kesner made a motion to approve the variance, seconded by Mr. Ramirez. The vote on the motion was 0-4 with Mr. Hicks, Mr. Kesner, Mr. Ramirez, and Mr. Sanderson opposing and the motion failed to pass.

Adjournment

Mr. Robinson stated the **Certificate of Occupancy for Existing Buildings Sub-Committee** will have a meeting soon. He encouraged the **Planning Board** members to watch the live stream video of the **April 19, 2022, Hobbs City Commission** meeting. He stated there was a discussion regarding building codes and regulations, which will help solidify the importance of the **Certificate of Occupancy for Existing Building** code.

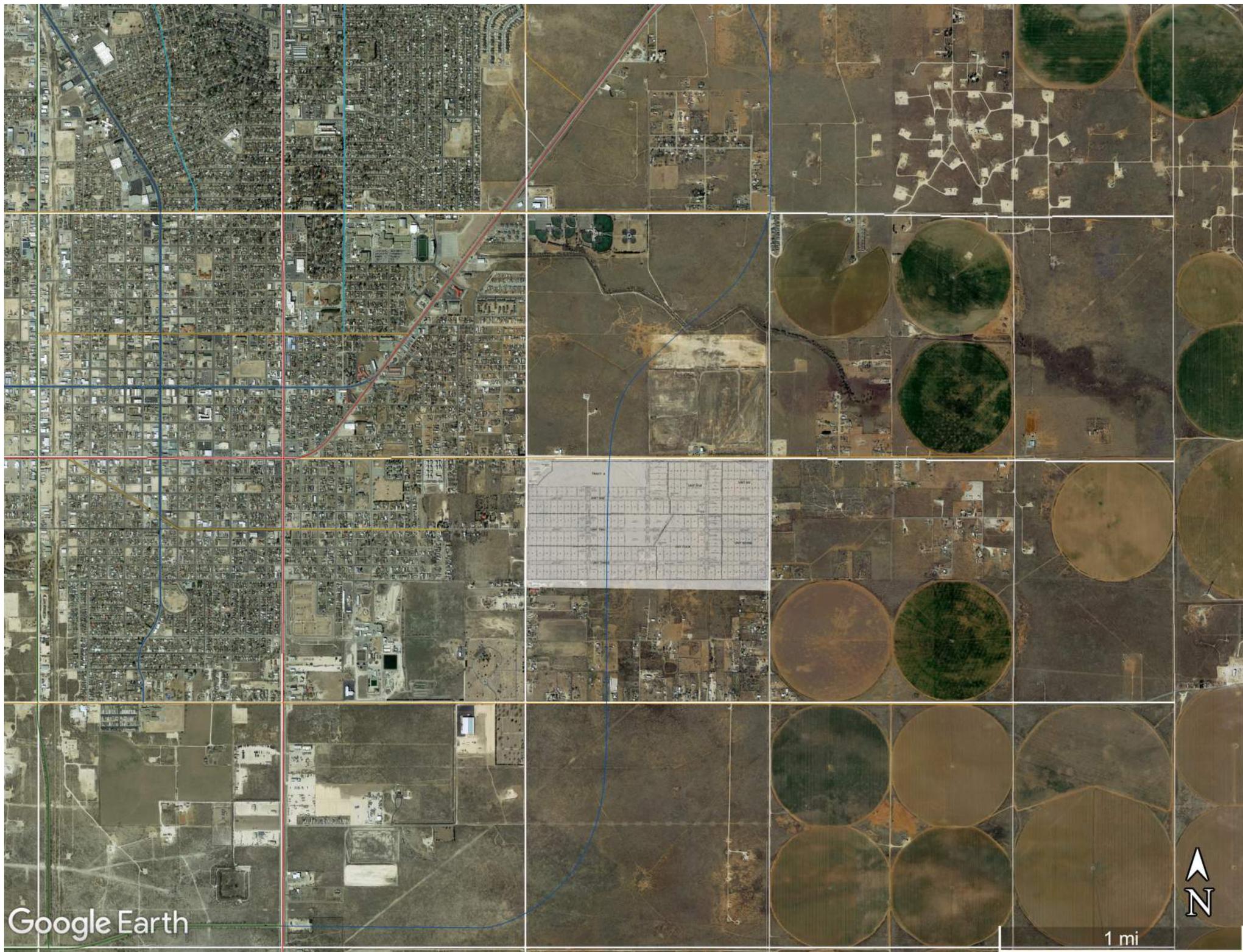
With nothing further to discuss **Mr. Kesner** made a motion, seconded by **Mr. Ramirez** to adjourn. The meeting adjourned at 10:55 am. The vote on the motion was 4-0 and the motion carried.

W.M. "Tres" Hicks, Chairman

May 17, 2022
Planning Board Regular Meeting

DISCUSSION ITEMS

- 3) **Review Sketch Plan for The South 40 Subdivision, as submitted by property owner, Daniel Johncox.**



Google Earth

1 mi





Google Earth

4000 ft



Driveway Discussion:

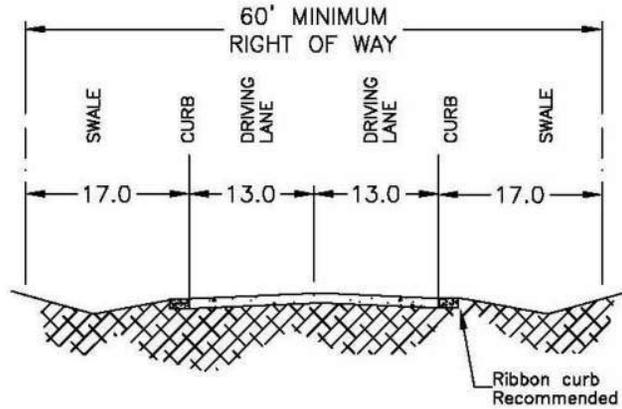
1. Ensure proper development of grade breaks (min. in and out grades)

Street Discussion:

1. Possible inverted roadway with valley gutter vs Swales and possible detention areas

Septic Systems inside City Limits:

1. Regulated by NMED
2. Would a Rural Subdivision with Septic create a Community Burden in the future (requiring sewer to be extended later?)
3. Would a Rural Subdivision with Septic create a GAP in Sewer infrastructure for the next development?



Possible Rural type Subdivision with Water and no sewer

Would allow residential development without sewer? City currently requires all new subdivisions to have water and sewer

1. Min. Lot Frontage:
2. Min. Lot Acreage:
3. Number of Driveways
4. No Sidewalk?
5. Only Residential Units? Number of Units on a lot restricted?
6. Drainage Consideration: Typical driveway detail. Driveways to be built with the subdivision to ensure proper drainage?

Needs to be Planned Unit of significant size (### acres) and address the comments we've discussed.

NOTES:

Min. Right-of-Way Required:	60'
Driving Lane Width:	13'
Min. # of Driving Lanes:	2 Lanes
On Street Parking Permitted:	YES - both side in swales only
Sidewalks:	None required.
Utility Corridor:	10' easements on each side of right-of-way or as required by City & Private Utilities.
Access Control Policy:	Access to individual properties allowed.
Min. Pavement Width:	28' Base Course with 26' pavement width. Additional pavement may be required if projected traffic flow exceeds 500 ADT.
Curb & Gutter Design:	6"x 18 header curb recommended, with 17' swales width on each side.

LEGEND

	HEADER CURB
	CURB & GUTTER
	PAVED ROADWAY
	COMPACTED STATE APPROVED BASE COURSE
	EXISTING SUB-GRADE MATERIAL

DRAWING DATE	CITY OF HOBBS, NEW MEXICO DEPARTMENT OF ENGINEERING	REVISIONS
APPROVED BY	MINOR RESIDENTIAL (RURAL) SECTION	PAGE NO. 11

16.04.020 - Variances and modifications.

- A. Hardships. Where the Planning Board finds that extraordinary hardships may result from strict compliance with this title, it may vary the regulations contained in this title, so that substantial justice may be done and the public interest secured; provided that such variation will not have the effect of nullifying the intent and purpose of such regulations.
- B. Large Scale Developments. The standards and requirements of this title may be modified by the Planning Board in the case of a plan and program for a new town, complete community or neighborhood unit which, in the judgment of the Planning Board, provide adequate public spaces and improvements for the circulation, recreation, light, air and service needs of the tract when fully developed and populated, and which also provide such covenants or other legal provisions as will assure conformity to and achievement of the plan.
- C. Conditions in Granting. In granting variances and modifications, the Planning Board may require such conditions as will, in its judgment, assure substantially the objectives of the standards or requirements so varied or modified.

Chapter 16.16 - DESIGN STANDARDS AND IMPROVEMENTS

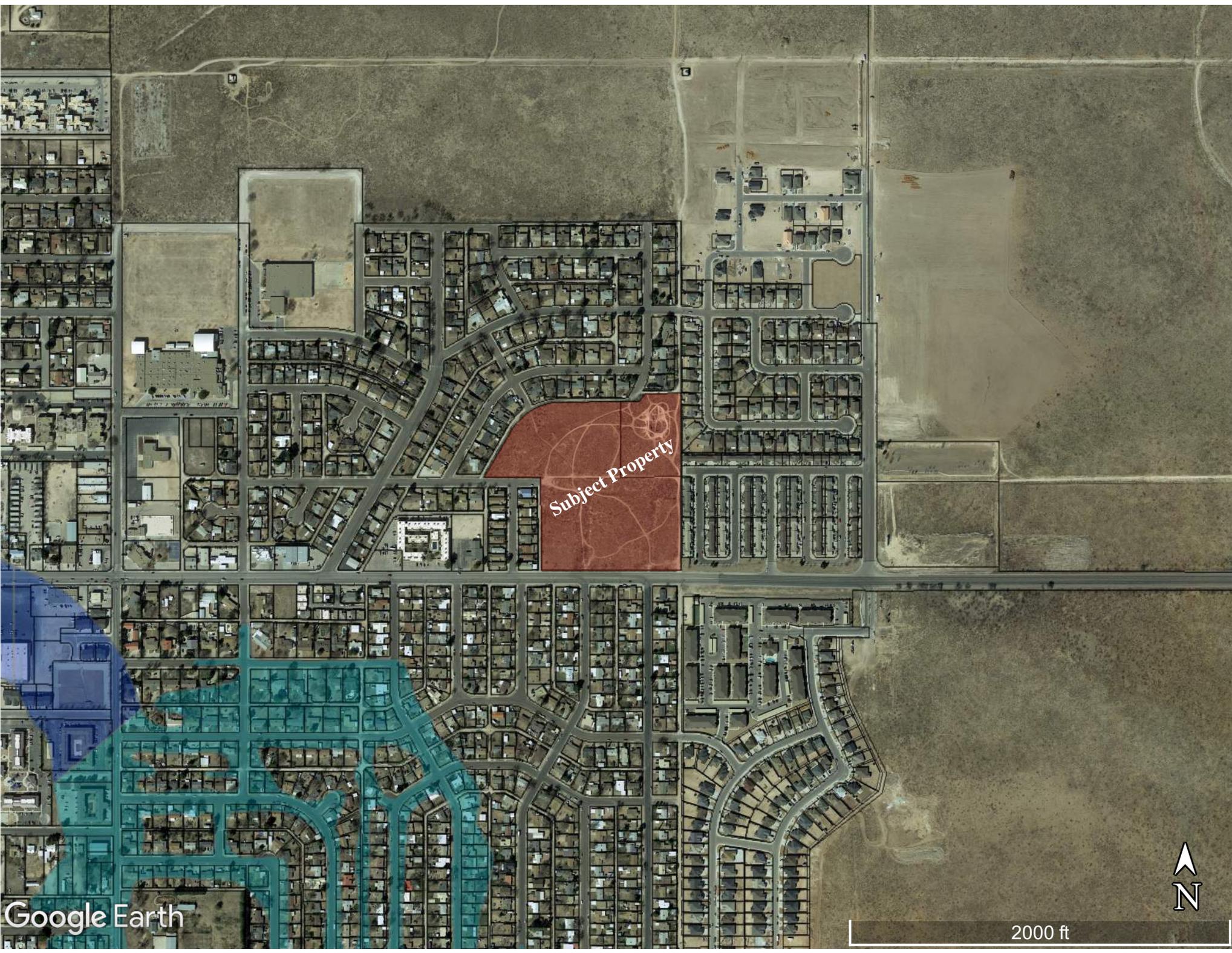
16.16.010 - Streets.

- A. Arrangement and Character Generally. The arrangement, character, extent, width, grade and location of all streets shall conform to the current City of Hobbs Major Thoroughfare Plan Map, master plan or part thereof, and shall be considered in their relation to existing and planned streets, to topographical conditions and to public convenience and safety, and in their appropriate relation to the proposed uses of the land to be served by such streets.
- B. Arrangement Where same not Shown in City of Hobbs Major Thoroughfare Plan Map. Where such is not shown in the current City of Hobbs Major Thoroughfare Plan Map or part thereof, the arrangement of streets in a subdivision shall either:
 - 1. Provide for the continuation of appropriate projection of existing streets in surrounding areas; or
 - 2. Conform to a plan for the neighborhood approved or adopted by the Planning Board to meet a particular situation, where topographical or other conditions make continuance or conformance to existing streets impracticable.
- G. Street Jogs. Street jogs with centerline offsets of less than one hundred twenty-five (125) feet shall be avoided.
- H. Tangents. A tangent at least one hundred (100) feet long shall be introduced between reverse curves on arterial and collector streets.
- I. Curves Connecting Street Lines. When connecting street lines deflect from each other at any one (1) point by more than ten (10) degrees, they shall be connected by a curve, with a radius adequate to insure a sight distance of not less than two hundred (200) feet for minor residential and collector streets and of such greater radius as the Planning Board shall determine for special cases.
- J. Angle of Intersection. Streets shall be laid out as to intersect as nearly as possible at right angles, and no street shall intersect any other street at less than sixty (60) degrees.
- M. Dead-End Streets. Dead-end streets, designed to be so permanently, shall not be longer than five hundred (500) feet and shall be provided at the closed end with a turnaround having an outside roadway diameter of at least eighty (80) feet and a street property line diameter of at least one hundred (100) feet.

May 17, 2022
Planning Board Regular Meeting

DISCUSSION ITEMS

- 4) **Review Sketch Plan for The Bender Trails Subdivision, as submitted by property owner, Nadeem Kassis.**



Subject Property

Google Earth

2000 ft



BENDER TRAILS SUBDIVISION PLAT



CURVE TABLE					
CURVE #	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	48.52	222.50	12°29'41"	S35°31'09"W	48.43
C2	42.40	222.50	10°55'04"	S47°13'32"W	42.33
C3	41.44	222.50	10°40'20"	S58°01'14"W	41.38
C4	41.51	222.50	10°41'19"	S68°42'03"W	41.45
C5	51.81	222.50	13°20'25"	S80°42'56"W	51.69
C6	7.72	222.50	1°59'15"	S88°22'46"W	7.72
C7	22.55	21.50	60°06'04"	S59°19'21"W	21.53
C8	53.16	50.00	60°55'03"	S64°34'55"W	50.69
C9	44.99	21.50	119°53'56"	N30°40'39"W	37.22
C10	32.45	50.00	37°11'13"	N66°21'57"W	31.89
C11	33.54	50.00	38°26'18"	N28°33'12"W	32.92
C12	55.72	50.00	63°51'13"	N22°35'34"E	52.88
C13	33.73	21.50	89°53'48"	N45°40'43"W	30.38
C14	6.69	952.45	0°24'09"	N88°47'02"W	6.69
C15	44.99	21.50	119°54'00"	N30°40'41"W	37.22
C16	3.53	165.50	1°13'22"	N29°53'00"E	3.53
C17	86.23	165.50	29°51'03"	N45°25'13"E	85.25
C18	83.85	165.50	29°01'38"	N74°51'34"E	82.95
C19	33.73	21.50	89°53'48"	S45°40'43"E	30.38
C20	33.48	21.50	89°12'49"	S43°52'35"W	30.20
C21	84.33	1008.50	4°47'28"	S86°05'16"W	84.30
C22	53.05	1008.50	3°00'51"	S82°11'07"W	53.05
C23	53.48	1008.50	3°02'19"	S79°09'32"W	53.48
C24	46.74	1008.50	2°39'19"	S76°18'43"W	46.73
C25	7.33	952.45	0°26'27"	S75°12'32"W	7.33
C26	53.88	952.45	3°14'28"	S77°03'00"W	53.87
C27	53.31	952.45	3°12'24"	S80°16'26"W	53.30
C28	52.92	952.45	3°11'00"	S83°28'09"W	52.91
C29	98.98	952.45	5°57'15"	S88°02'16"W	98.94
C30	39.22	25.00	89°52'47"	S45°40'04"E	35.32
C31	24.57	78.50	17°55'58"	S09°41'40"E	24.47
C32	98.60	78.50	71°57'58"	S54°38'38"E	92.24
C34	30.78	21.50	82°02'16"	N40°17'27"E	28.22
C35	62.39	1008.50	3°32'40"	N79°32'15"E	62.38
C36	48.95	1008.50	2°46'51"	N76°22'30"E	48.94
C37	56.73	951.50	3°24'57"	N76°41'32"E	56.72
C38	56.42	951.50	3°23'50"	N80°05'56"E	56.41
C39	66.29	951.50	3°59'31"	N83°47'37"E	66.28
C40	43.33	951.50	2°36'33"	N87°05'39"E	43.33
C41	34.10	21.50	90°52'15"	S46°09'57"E	30.64
C44	33.81	21.50	90°06'12"	S44°19'17"W	30.43
C51	33.73	21.50	89°53'56"	N45°40'39"W	30.38
C53	33.81	21.50	90°06'12"	N44°19'17"E	30.43

PRELIMINARY
 JEREMY E. BAKER
 NEW MEXICO
 PROFESSIONAL SURVEYOR

Lot #	Square feet	Block #
1	7308.80	Bender Trails Block 1
3	5069.91	Bender Trails Block 1
7	5529.13	Bender Trails Block 1
8	5799.21	Bender Trails Block 1
9	5084.73	Bender Trails Block 1
10	5216.66	Bender Trails Block 1

Lot #	Square feet	Block #
2	5069.91	Bender Trails Block 1
11	5216.37	Bender Trails Block 1
4	5069.91	Bender Trails Block 1
12	5216.43	Bender Trails Block 1
5	5774.03	Bender Trails Block 1
13	5216.49	Bender Trails Block 1

Lot #	Square feet	Block #
6	5485.83	Bender Trails Block 1
14	8903.27	Bender Trails Block 1
7	7318.85	Bender Trails Block 2
6	7417.63	Bender Trails Block 2
5	6461.34	Bender Trails Block 2
4	5681.63	Bender Trails Block 2

Lot #	Square feet	Block #
3	6704.09	Bender Trails Block 2
2	12742.10	Bender Trails Block 2
1	11742.58	Bender Trails Block 2
19	6176.23	Bender Trails Block 3
11	6305.75	Bender Trails Block 3
18	5993.97	Bender Trails Block 3

Lot #	Square feet	Block #
10	4905.31	Bender Trails Block 3
17	5732.21	Bender Trails Block 3
9	5117.41	Bender Trails Block 3
16	5393.04	Bender Trails Block 3
8	5404.75	Bender Trails Block 3
15	5104.77	Bender Trails Block 3

Lot #	Square feet	Block #
7	5718.61	Bender Trails Block 3
14	4892.97	Bender Trails Block 3
6	5980.79	Bender Trails Block 3
1	8367.36	Bender Trails Block 3
13	5983.06	Bender Trails Block 3
5	6163.27	Bender Trails Block 3

Lot #	Square feet	Block #
12	6421.20	Bender Trails Block 3
4	6905.65	Bender Trails Block 3
2	7527.61	Bender Trails Block 3
3	6717.45	Bender Trails Block 3
20	7990.18	Bender Trails Block 3
2	5401.07	Bender Trails Block 4

Lot #	Square feet	Block #
1	6588.39	Bender Trails Block 4
4	6696.67	Bender Trails Block 4
3	5431.49	Bender Trails Block 4
8	6469.13	Bender Trails Block 5
4	6543.75	Bender Trails Block 5
9	6214.04	Bender Trails Block 5

Lot #	Square feet	Block #
5	7310.57	Bender Trails Block 5
10	5958.95	Bender Trails Block 5
11	5695.50	Bender Trails Block 5
12	7386.78	Bender Trails Block 5
1	7267.47	Bender Trails Block 5
6	7093.40	Bender Trails Block 5

Lot #	Square feet	Block #
2	5287.93	Bender Trails Block 5
7	6637.21	Bender Trails Block 5
3	6167.20	Bender Trails Block 5
5	6528.25	Bender Trails Block 6
1	8591.02	Bender Trails Block 6
2	6543.31	Bender Trails Block 6

Lot #	Square feet	Block #
3	6543.31	Bender Trails Block 6
4	6543.31	Bender Trails Block 6

LINE TABLE		
LINE #	BEARING	DISTANCE
L17	S86°24'48"W	36.50
L22	N86°24'48"E	52.70
L26	N84°47'46"E	52.80
L30	N83°08'18"E	52.94
L33	N82°40'43"E	52.99
L37	N84°13'30"E	52.84
L49	N85°45'54"E	52.73



7801 N. Butler Dr.
 Hobbs, NM 88242-9032
 Squarerootservices.net
 575-231-7347

TYPE OF SURVEY:
 Subdivision Plat
 OF
 PROJECT NAME:
 Bender Trails
 FOR
 CLIENT:
 Nadeem Kassis

PROJECT NUMBER:
 22042

PROJECT SURVEYOR:
 Jeremy Baker, PS
 DRAWN BY:
 Jared Baeza

INDEXING INFORMATION
 FOR COUNTY CLERK
 OWNER:
 XX
 LOCATION:
 XX of Section XX,
 Township XX South, Range XX East
 N.M.P.M., Lea County New Mexico

State of New Mexico, County of Lea, I here by
 certify that this instrument was filed for record on:
 The _____ Day of _____,
 20____ A.D.
 At _____ O'Clock _____ M.
 Cabinet _____ Slide _____
 Book _____ Page _____
 By _____
 County Clerk
 By _____
 Deputy

REVISIONS		
No.	DATE	DESCRIPTION

May 17, 2022
Planning Board Regular Meeting

DISCUSSION ITEMS

- 5) **FY 2024-2028 Infrastructure Capital Improvement Plan (ICIP) process.**

A. Creating the FY 2022-2026 Infrastructure Capital Improvement Plan

Introduction

The local Infrastructure Capital Improvement Plan (ICIP) is a plan that establishes planning priorities for anticipated capital projects. The state-coordinated local ICIP process encourages entities to plan for the development of capital improvements so that they do not find themselves in emergency situations, but can plan for, fund, and develop infrastructure at a pace that sustains their activities.

The Department of Finance and Administration (DFA), through its authority in NMSA 1978, Sections 5-8-6A, 6-6-2J, 6-6-4, 9-6-5.1, 11-6-2, 11-6-3, 11-6-4.1, 11-6-5, and 11-6-5.1, **strongly encourages** each jurisdiction to prepare a five-year infrastructure capital improvement plan (ICIP).

New Mexico counties, municipalities, tribal governments and special districts evaluate their infrastructure priorities and participate in the ICIP process each year. Senior Citizen Facilities must also submit their own ICIP, separate from their governing body. This will assist in assessing the critical needs of each facility. The ICIP Guidelines and ICIP Data Entry Instructions will work in tandem to guide entities on how to participate in the Local ICIP process, and how to input project information into the ICIP database.

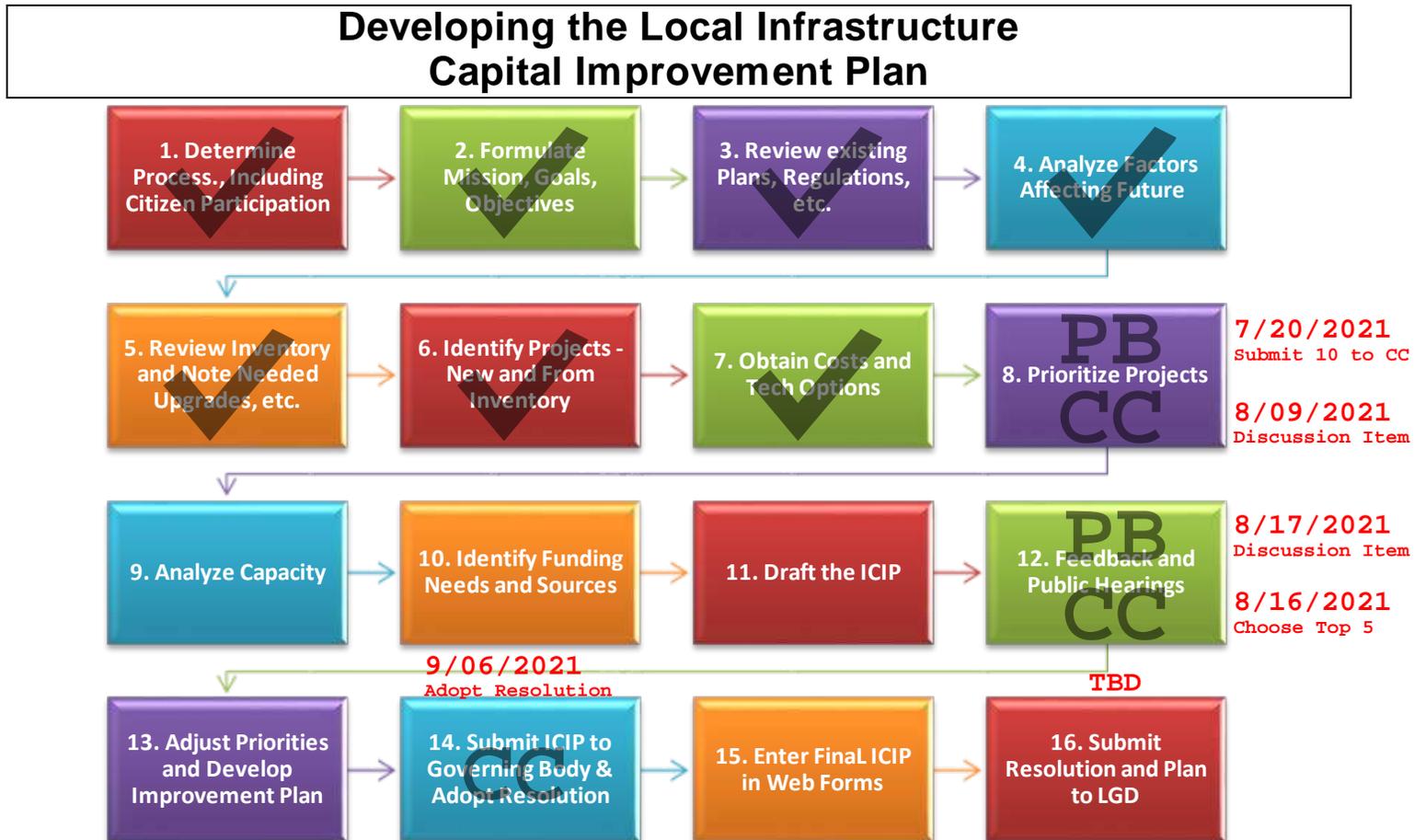
The initial step in the ICIP process is the creation of the individual entity plan. The plan covers a five year period and is developed and submitted annually. It includes policy direction, funding time frames, estimated costs, justifications, and the details of each specific infrastructure capital improvement project proposed, by year, over the five year period. The plan includes repair or replacement of existing infrastructure and the development of new infrastructure. Each proposed project includes Legislative Language, Description/Scope of Work, Priority Rank of all projects, Proposed and Secured Funding Budget, Project Budget, Phasing information and Phasing Budget (if applicable), and Operating/Maintenance Budget.

Each participating entity must update their project information in the ICIP database and submit copies of the written approval of ICIP by governing body. Tribal Governments that are not able to obtain a Resolution may provide a Letter of Approval from a Governor, President, or Chapter President. Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director certifying their ICIP.

The final ICIP report is available to view on the DFA/LGD website at <http://nmdfa.state.nm.us/ICIP.aspx> for the public, NM State Governor, Tribal governments, legislators, local elected officials, local entities, and funding agencies to view.

D. Developing the ICIP

The infrastructure capital improvement planning process suggested by these guidelines proposes steps and basic elements of a local capital improvement plan that can be addressed by each local government or tribe. The basic elements are common in planning. While the process for developing a local plan is not mandated, the following are suggested points for charting the development of the local plan and participating in the ICIP process.



1. Determine the Process/Involve the Public

- Determine your community's definition of infrastructure and the basic issues that will be discussed
- Establish a relationship with your assistance providers (i.e., COG, etc.), who can guide you through the process and help you with the entry of the data.
- Determine who will lead this process. A committee of citizens, or a staff member, or both could be selected to guide this process and be the central focal point for the plan's coordination. Decide how long the process will take and when the committee will be disbanded.
- Determine who will be involved. Determine role of committee(s), elected officials, staff, particular citizen groups and others.
- Determine ground rules and discuss the importance of each participant in the committee. Determine how their group decisions will be determined; consider voting/consensus options. Once data is entered into the database, the planning information can be printed in a report for local use. The ICIP database must be used, and you must submit to DFA/LGD as stated in Appendix V.
- Make sure adequate resources are in place to complete your plan.
- Create a timetable for completing your plan.

CITY OF HOBBS

RESOLUTION NO. 7089

A RESOLUTION APPROVING THE FISCAL YEAR 2023-2027 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

WHEREAS, the City of Hobbs recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue strategic actions and objectives to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in the short and long range capital planning efforts.

WHEREAS, on August 9, 2021, the City of Hobbs Planning Board conducted a Public Hearing and discussed the proposed capital improvement plan, and after due review and with recommendations for minor modifications, the Planning Board unanimously approved the draft plan and recommended approval by the City Commission.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby adopts the attached Infrastructure Capital Improvements Plan, subject to availability of funds; and
2. The City intends that this Plan will be a working document and one of many steps toward improving rational, long range capital planning and budgeting for New Mexico's infrastructure.

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.



SAM D. COBB, Mayor

ATTEST:



JAN FLETCHER, City Clerk



Fiscal Year 2023 – 2027
Local Infrastructure
Capital Improvement Plan
(ICIP)



City of Hobbs

MAYOR

Sam D. Cobb

CITY COMMISSION

Joseph D. Calderón, Mayor Pro Tem

R. Finn Smith

Christopher Mills

Larron B. Fields

Roy Dwayne Penick

Don R. Gerth

CITY MANAGER

Manny Gomez



**CITY OF HOBBS
2023 - 2027 ICIP Project List
City Commission Recommendations
Top 5 Priority List**

- #1 Sewer Main Replacement**
- #2 Joe Harvey Blvd. Improvements**
- #3 Drainage Master Plan & Improvements**
- #4 Street Improvements Resurfacing**
- #5 Public Safety / Security Improvements**

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Entity Profile for Hobbs

ICIP Officer Name: Kevin Robinson/Julia Henry City Hall 200 East Broadway St. Hobbs, NM 88240	Telephone No.: (575) 397-9232 Email address: krobinson@hobbsnm.org; jhenry@hobbsnm.org Fax No.: (575) 397-9235
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County: Lea	COG District: 6
Entity Type: MU	

Procurement Officer Name: Toby Spears	Telephone No.: (575) 397-9235 Email address: tspears@hobbsnm.org
Financial Officer Name: Toby Spears	Telephone No.: (575) 397-9235 Email address: tspears@hobbsnm.org

Is your entity compliant with Executive Order 2013-006? Yes	
Does entity have an asset management plan/inventory listing of capital assets? Yes	

Entity Planning: Process, Nature/Effect/Options/Recommendations of Trends

Process

The City of Hobbs adopts an Infrastructure Capital Improvements Plan each year. To prepare this plan for FY 2021, the City reviewed the ICIP from 2020 and studied each project. Those projects still needing to be completed were then continued in the revised document. Also, new project needs developed this year were added to the new ICIP. The Planning Board reviewed the draft document at the July 2020 meeting. Public input was invited and after evaluation of the draft plan, the Planning Board approved the draft plan. The City Commission reviewed the ICIP at their meeting in September 2020. After review, the plan was approved pursuant to the Commission Resolution which is attached with the adopted Plan.

Goals

Expand infrastructure to provide service for areas impacted by the oil and gas industries; develop infrastructure to serve new manufacturing and commercial development for existing needs and to encourage economic development. Expand infrastructure and housing to respond to new growth in the rapidly growing oil and gas industry; Preserve the existing building, utility, roadway and other infrastructure of the City of Hobbs. Provide compliance with new environmental related requirements. Provide improvements and amenities to enhance the level of safety and quality of life for Hobbs residents.

Factors/Trends Considered

In order to meet the growth of the oil & gas industry and the new nuclear operations, the City must make provisions for new infrastructure required. Hobbs must plan for the rehabilitation and replacement of outdated street and utility infrastructure; and look to implement beautification and other amenities to improve the quality of life for our citizens and others who may seek to relocate here due to economic advantages.

Infrastructure Capital Improvement Plan FY 2023-2027

Hobbs / 06002

Project Summary

Project				Funded						Total	Amount	
ID	Year Rank	Project Title	Category	to date	2023	2024	2025	2026	2027	Project Cost	Not Yet Funded	Phases?
22423	2023-001	Sewer Main Replacement	Other - Utilities (publicly owned)	23,525,380	1,000,000	500,000	500,000	500,000	500,000	26,525,380	3,000,000	Yes
36186	2023-002	Joe Harvey Blvd. Improvements	Transportation - Highways/Roads/Bridges	775,000	750,000	7,500,000	0	0	0	9,025,000	8,250,000	Yes
17615	2023-003	Drainage Master Plan & Improvements	Water - Storm/Surface Water Control	700,000	750,000	0	0	0	0	1,450,000	750,000	Yes
25060	2023-004	Street Improvements / Resurfacing	Transportation - Highways/Roads/Bridges	26,726,876	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	36,726,876	10,000,000	No
38997	2023-005	Public Safety/Security Improvements	Facilities - Administrative Facilities	0	500,000	0	0	0	0	500,000	500,000	No
12548	2023-006	Infrastructure / Utility Extensions	Other - Utilities (publicly owned)	1,500,000	750,000	750,000	750,000	750,000	750,000	5,250,000	3,750,000	No
14775	2023-007	West Bender Widening Project & Drainage	Transportation - Highways/Roads/Bridges	541,772	500,000	1,500,000	5,500,000	0	0	8,041,772	7,500,000	Yes
39043	2023-008	Community Broadband Improvements	Other - Other	0	1,500,000	0	0	0	0	1,500,000	1,500,000	Yes
39088	2023-009	Municipal Facility Security Improvements	Facilities - Other	589,000	1,000,000	1,000,000	0	0	0	2,589,000	2,000,000	No
38888	2023-010	School Zone Traffic Improvements	Transportation - Highways/Roads/Bridges	0	850,000	250,000	0	0	0	1,100,000	1,100,000	Yes
39082	2023-011	Heavy Rescue / Haz-mat Apparatus	Vehicles - Public Safety Vehicle	0	750,000	0	0	0	0	750,000	750,000	No
39076	2023-012	All Inclusive Playground	Facilities - Other	0	1,500,000	0	0	0	0	1,500,000	1,500,000	Yes
28046	2023-013	West College Lane Realignment	Transportation - Highways/Roads/Bridges	550,000	1,500,000	400,000	4,000,000	0	0	6,450,000	5,900,000	Yes
26429	2023-014	Citywide Fiber Network	Facilities - Other	1,200,000	1,000,000	0	0	0	0	2,200,000	1,000,000	Yes
37756	2023-015	Public Facility Roof Reconstruction	Facilities - Other	882,000	1,000,000	500,000	500,000	500,000	500,000	3,882,000	3,000,000	Yes
26436	2023-016	Ambulance	Vehicles - Public Safety Vehicle	1,671,301	300,000	0	300,000	0	300,000	2,571,301	900,000	No
39101	2023-017	WWRF - Scada Improvements	Water - Wastewater	4,000,000	3,000,000	0	0	0	0	7,000,000	3,000,000	No
38999	2023-018	Public Safety Vehicles & Equipment	Equipment - Public Safety Equipment	7,287,145	750,000	750,000	750,000	750,000	750,000	11,037,145	3,750,000	No

Infrastructure Capital Improvement Plan FY 2023-2027

Hobbs / 06002

Project Summary

Project				Funded						Total	Amount	
ID	Year Rank	Project Title	Category	to date	2023	2024	2025	2026	2027	Project Cost	Not Yet Funded	Phases?
39103	2023-019	Ground Water Remediation - WWRF	Water - Water Supply	200,000	1,000,000	1,000,000	300,000	0	0	2,500,000	2,300,000	No
25061	2023-020	Water Wells Program	Water - Water Supply	624,609	500,000	0	500,000	0	500,000	2,124,609	1,500,000	No
39000	2023-021	SWAT Vehicle	Equipment - Public Safety Equipment	0	300,000	0	0	0	0	300,000	300,000	No
22675	2023-022	Municipal Vehicles and Equipment	Vehicles - Public Safety Vehicle	7,287,145	500,000	500,000	500,000	500,000	500,000	9,787,145	2,500,000	No
26443	2023-023	RR Crossing Upgrades and New Crossings	Transportation - Highways/Roads/Bridges	295,047	150,000	0	150,000	0	150,000	745,047	450,000	Yes
37757	2023-024	SR 18 - South Dal Paso Improvements	Transportation - Highways/Roads/Bridges	0	750,000	3,000,000	0	0	0	3,750,000	3,750,000	Yes
39097	2023-025	Gateway Corridor Beautification	Facilities - Other	0	350,000	1,500,000	1,500,000	1,500,000	0	4,850,000	4,850,000	No
37758	2023-026	East Skelly and Midwest Improvements	Transportation - Highways/Roads/Bridges	150,000	1,000,000	0	0	0	0	1,150,000	1,000,000	Yes
35177	2023-027	Update Comprehensive Plan	Other - Other	0	150,000	0	0	0	0	150,000	150,000	No
25179	2023-028	Del Norte Park Expansion Area	Facilities - Other	0	450,000	4,500,000	0	0	0	4,950,000	4,950,000	No
36191	2023-029	Water Main Replacement	Other - Utilities (publicly owned)	3,488,910	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,488,910	5,000,000	Yes
32606	2023-030	Parks & Rec. Master Plan Study	Other - Other	0	125,000	0	0	0	0	125,000	125,000	No
39089	2023-031	Rockwind Golf Course Drainage Improvements	Facilities - Other	1,000,000	1,000,000	0	0	0	0	2,000,000	1,000,000	No
39087	2023-032	AMR - Water Meter Replacement Program	Other - Utilities (publicly owned)	2,000,000	500,000	500,000	500,000	0	0	3,500,000	1,500,000	No
36212	2023-033	Heizer Park Renovations	Facilities - Other	1,542,200	500,000	2,000,000	0	0	0	4,042,200	2,500,000	No
39083	2023-034	Prairie Haven Improvements	Facilities - Other	0	200,000	1,250,000	0	0	0	1,450,000	1,450,000	No
39044	2023-035	Senior Center Meal Delivery Vehicles	Vehicles - Senior Facility Vehicle	0	75,000	0	0	0	0	75,000	75,000	No
39038	2023-036	Projection of Smith Ln	Transportation - Highways/Roads/Bridges	0	250,000	0	0	0	0	250,000	250,000	No
39032	2023-037	Public Facility HVAC Improvements	Facilities - Other	882,000	500,000	500,000	500,000	500,000	500,000	3,382,000	2,500,000	No
25058	2023-038	ADA Intersection Improvement Project	Transportation - Highways/Roads/Bridges	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000	Yes

Infrastructure Capital Improvement Plan FY 2023-2027

Hobbs / 06002

Project Summary

Project				Funded						Total	Amount		
ID	Year Rank	Project Title	Category	to date	2023	2024	2025	2026	2027	Project Cost	Not Yet Funded	Phases?	
39079	2023-039	Street Sign / Pavement Marking	Transportation - Highways/Roads/Bridges	102,453	150,000	150,000	150,000	150,000	150,000	852,453	750,000	No	
39054	2023-040	Water Production - PRV Stations	Other - Utilities (publicly owned)	325,000	125,000	0	0	0	0	450,000	125,000	No	
26535	2023-041	Manhole Repair Program	Other - Utilities (publicly owned)	670,000	60,000	60,000	60,000	60,000	60,000	970,000	300,000	No	
14435	2023-042	MAP Roadway Rehabilitation Projects	Transportation - Highways/Roads/Bridges	0	600,000	600,000	600,000	175,000	175,000	2,150,000	2,150,000	No	
14370	2023-043	Arterial COOP Project	Transportation - Highways/Roads/Bridges	0	175,000	175,000	175,000	175,000	175,000	875,000	875,000	No	
39071	2023-044	Water Effluent Improvements	Water - Wastewater	0	2,500,000	500,000	500,000	0	0	3,500,000	3,500,000	No	
26433	2024-001	Outdoor Range Phase II	Facilities - Other	423,821	0	450,000	0	0	0	873,821	450,000	No	
36210	2024-002	Fire / Police Training Facility	Facilities - Other	0	0	750,000	750,000	750,000	0	2,250,000	2,250,000	Yes	
39047	2024-003	Retention / Detention Basin Renovations	Facilities - Other	0	0	500,000	500,000	500,000	500,000	2,000,000	2,000,000	No	
39045	2024-004	Detention Facility Improvements	Facilities - Other	0	0	2,500,000	0	0	0	2,500,000	2,500,000	No	
37762	2024-005	Northwest Bypass	Transportation - Highways/Roads/Bridges	0	0	600,000	500,000	18,400,000	0	19,500,000	19,500,000	No	
35176	2024-006	Projection of Central West	Transportation - Highways/Roads/Bridges	0	0	75,000	750,000	0	0	825,000	825,000	No	
25059	2024-007	Traffic Signal Upgrades on SR 18	Transportation - Highways/Roads/Bridges	1,888,719	0	800,000	250,000	250,000	250,000	3,438,719	1,550,000	Yes	
39035	2024-008	Green Meadows - Phase 2	Facilities - Other	0	0	1,500,000	0	0	0	1,500,000	1,500,000	No	
39031	2024-009	Artificial Sportfield Turf	Facilities - Other	0	0	4,200,000	0	0	0	4,200,000	4,200,000	No	
18972	2024-010	Traffic Study Update	Transportation - Highways/Roads/Bridges	21,144	0	350,000	0	0	0	371,144	350,000	No	
39028	2024-011	SR 18 - Sewer Trunk Line Extension	Other - Utilities (publicly owned)	0	0	3,500,000	0	0	0	3,500,000	3,500,000	No	
39025	2024-012	Rockwind Golf Course-Teaching Facility	Facilities - Other	0	0	800,000	0	0	0	800,000	800,000	No	
39024	2024-013	Varsity Grandstand Improvements	Facilities - Other	0	0	750,000	0	0	0	750,000	750,000	No	
28048	2025-001	Wildland Fire Apparatus	Vehicles - Public Safety Vehicle	0	0	0	450,000	0	0	450,000	450,000	No	

Infrastructure Capital Improvement Plan FY 2023-2027

Hobbs / 06002

Project Summary

Project				Funded	2023	2024	2025	2026	2027	Total	Amount	Phases?
ID	Year Rank	Project Title	Category	to date						Project	Not Yet	
										Cost	Funded	
31972	2025-002	HPD Mobile Command Post	Vehicles - Public Safety Vehicle	0	0	0	400,000	0	0	400,000	400,000	No
15692	2025-003	Water System Improvements (North Reservoir)	Water - Water Supply	0	0	0	3,000,000	0	0	3,000,000	3,000,000	No
21082	2025-004	Apache Dr/Fowler St Utilities Extension	Other - Utilities (publicly owned)	0	0	0	75,000	750,000	0	825,000	825,000	No
39022	2025-005	Harry McAdams Irrigation Replacement	Facilities - Other	0	0	0	1,500,000	0	0	1,500,000	1,500,000	No
31436	2026-001	Millen Projection	Transportation - Highways/Roads/Bridges	0	0	0	0	3,000,000	0	3,000,000	3,000,000	No
14407	2026-002	Fowler Street Extension	Transportation - Highways/Roads/Bridges	0	0	0	0	2,500,000	0	2,500,000	2,500,000	Yes
16997	2026-003	New Elevated Water Storage	Water - Water Supply	0	0	0	0	3,000,000	0	3,000,000	3,000,000	Yes
36211	2026-004	Bender Median Renovations	Transportation - Medians	0	0	0	0	750,000	0	750,000	750,000	Yes
17012	2027-001	Southeast Bypass	Transportation - Highways/Roads/Bridges	374,075	0	0	0	0	19,000,000	19,374,075	19,000,000	Yes
26329	2027-002	Taylor Ranch Improvements	Facilities - Other	1,200,000	0	0	0	0	20,000,000	21,200,000	20,000,000	Yes
28058	2027-003	Bensing South Projection	Transportation - Highways/Roads/Bridges	0	0	0	0	0	1,750,000	1,750,000	1,750,000	No
Grand Total for Hobbs			69 projects	92,423,597	32,360,000	49,210,000	28,960,000	38,510,000	49,560,000	291,023,597	198,600,000	

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-001 **Priority:** High **Class:** **Replace Existing**

Project Title: Sewer Main Replacement **Type/Subtype:** Other - Utilities (publicly owned)

Contact Name: Kevin Robinson/Julia Henry **Contact Phone:** (575) 397-9232 **Contact E-mail:** krobinson@hobbsnm.org; jhenry@ho

Total project cost: 26,525,380 **Proposed project start date:** 9-15-21

Project Location: 2000 N. Grimes St. Hobbs, NM 88240 **Latitude:** 32.72747 **Longitude:** -103.144879

Legislative Language: To plan, design, remove and replace, construct existing sewer main for the City of Hobbs, New Mexico, in Lea County.

Scope of Work: The project includes the designing, replacement and reconstruction of 24 inch diameter reinforced concrete pipe main sewer transmission pipe lines. An engineering design will need to be completed showing the location of the line and the construction details. The scope of work is for continued construction purposes. The next phase is from Central/Lovington Hwy to Joe Harvey Blvd, Joe Harvey Blvd at Central to Grimes and Grimes north to Millen St. This is approximately 3.5 miles of sewer main removal and replacement along with pavement reconstruction, sidewalk and ADA improvements.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
CAP	650,000	Yes	650,000	650,000	2014	
CAP	150,000	Yes	150,000	150,000	2015	
LFUNDS	22,533,380	No	22,533,380	17,533,380	2008-2020	Previous Phases
CAP	3,192,000	Yes	192,000	50,000	2019	
	0	No				
	0	No				
	0	No				
	0	No				
Totals	26,525,380		23,525,380	18,383,380		

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-001 Priority: High Class: Replace Existing

Project Budget:

	Completed	Funded to date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	1,000,000	0	0	0	0	0	1,000,000
Construction	No	22,525,380	1,000,000	500,000	500,000	500,000	500,000	25,525,380
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		23,525,380	1,000,000	500,000	500,000	500,000	500,000	26,525,380
Amount Not Yet Funded		3,000,000						

PHASING BUDGET

Can this project be phased? Yes Phasing: Stand Alone: No Multi-Phased: Yes

Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	1,500,000	No	Yes	Yes	No	No	12
2	750,000	No	Yes	Yes	No	No	12
3	750,000	No	Yes	Yes	No	No	12
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	3,000,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

Explanation if not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	10,000	10,000	11,000	12,000	12,500	55,500
Annual Operating Revenues	6,000	6,000	7,000	7,000	7,500	33,500

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-001 **Priority:** High **Class:** **Replace Existing**

Does the project lower out-year operating costs? Yes **Explanation:** Once sewer main is replaced, the frequent blockage will be eliminated and placed on annual sewer jetting program.

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Own Asset:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs

Lease/operating agreement in place?

Yes	Yes	Yes	Yes	Yes
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More detailed information on project.

(a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? 16 years or

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? Yes

(d) Regionalism: Does the project directly benefit an entity other than itself? Yes

Explanation: Design and construction to replace segments of the existing sewermain is such that system is fully functional upon completion of all phases.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Explanation: Project managers oversee construction and approve monthly construction schedule and progress payments as well as any change orders.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

Explanation: Project is essential to both maintaining the current economy and allowing for future development within the City.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Explanation: The project benefits all of the residents that tie into the sewer main, which NMJC, CORE, USW, Hospital and large commercial, industrial and retail area of Hobbs (40,000 est. pop)

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

Explanation: If the deteriorating sewer main collapses there are potential health risks due to the exposed sewage as well as potential risk for sinking into the hole that would form above the line

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-002 **Priority:** High **Class:** **Replace Existing**

Project Title: Joe Harvey Blvd. Improvements **Type/Subtype:** Transportation - Highways/Roads/Bridges

Contact Name: Kevin Robinson/Julia Henry **Contact Phone:** (575) 397-9232 **Contact E-mail:** krobinson@hobbsnm.org; jhenry@ho

Total project cost: 9,025,000 **Proposed project start date:** 1/1/2023

Project Location: Joe Harvey Blvd. Hobbs, NM 88240 **Latitude:** 32°44'24.67 **Longitude:** 103°8'52.49

Legislative Language: To plan, design and construct improvements on Joe Harvey Blvd., for the City of Hobbs, New Mexico in Lea County.

Scope of Work: Plan, design and construct Joe Harvey Improvements by preparing an RFP for bid which is to include replacement of Trunk Line F, a failing major sewer line providing crucial service to the citizens of Hobbs, renovation of median retention basins, and general roadway improvements as well. The City of Hobbs will follow policies and procedures and comply with the NM Procurement Code.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
LFUNDS	775,000	No	775,000			
LGRANT	5,750,000	No				
NMED	1,500,000	No				
LFUNDS	1,000,000	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	9,025,000		775,000	0		

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-002 Priority: High Class: Replace Existing

	Completed	Funded to date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	75,000	0	0	0	0	0	75,000
Design (Engr./Arch.)	No	700,000	0	0	0	0	0	700,000
Construction	No	0	750,000	7,500,000	0	0	0	8,250,000
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		775,000	750,000	7,500,000	0	0	0	9,025,000
Amount Not Yet Funded		8,250,000						

PHASING BUDGET

Can this project be phased? Yes Phasing: Stand Alone: No Multi-Phased: No

Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	750,000	Yes	Yes	No	No	No	18
2	8,275,000	No	No	Yes	No	No	24
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	9,025,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

Explanation if not: will budget upon completion

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-002 **Priority:** High **Class:** **Replace Existing**

Does the project lower out-year operating costs? Yes **Explanation:** Normally, the City only jets our sewer lines annually. The deterioration of the existing sewer is trapping heavy solids and requires routine jetting of the line to ensure proper flow

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Own Asset:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs

Lease/operating agreement in place?

Yes	Yes	Yes	Yes	Yes
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More detailed information on project.

(a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? 16 years or

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? No

(d) Regionalism: Does the project directly benefit an entity other than itself? No

Explanation:

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Explanation: City Staff has in-house talent to manage design contract, any grant administration, contract oversight, field inspections, as-built GIS to ensure timely completion

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?

Explanation:

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Explanation: All of Hobbs and Greater Hobbs Lea County Residents. This project serves a strategic corridor along Joe Harvey and Trunk Line F Sewer Line provide future growth for North Hobbs.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

Explanation:

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-003 **Priority:** High **Class:** New

Project Title: Drainage Master Plan & Improvements **Type/Subtype:** Water - Storm/Surface Water Control

Contact Name: Kevin Robinson/Julia Henry **Contact Phone:** (575) 397-9232 **Contact E-mail:** krobinson@hobbsnm.org; jhenry@ho

Total project cost: 1,450,000 **Proposed project start date:** 1-30-21

Project Location: 200 E. Broadway Hobbs, NM 88240 **Latitude:** 32.700978 **Longitude:** -103.134770

Legislative Language: To plan, design and construct drainage master plan and drainage facilities for the City of Hobbs, New Mexico, in Lea County.

Scope of Work: Develop drainage master plan for Hobbs Urban Area. Plan, design and construct storm water and drainage facilities needed; prepare capital improvement plan for facilities with funding mechanisms, joint use policies for drainage facilities and new rules for development projects. Phase 1 will be the planning phase - right of way, acquisition and design. Phase 2 will be completing the design and beginning construction. Phases 3 - 5 will be construction. An RFP will be go out for the design of Phase 1.

Acquire & develop stormwater retention sites, drainage channels and storm drain systems to contain flood waters during times of heavy rains. If possible, retention sites will be designed as multi-use facilities to share with recreation and open space activities. Drainage channels in floodways should be utilized to convey drainage waters to retention sites. New development should be addressed. These sites will also include necessary treatment and remediation of stormwater flows.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
LFUNDS	450,000	No	450,000		2014	
FGRANT	750,000	No				
LGRANT	450,000	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	1,650,000		450,000	0		

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-003

Priority: High

Class:

New

Project Budget:

	Completed	Funded to date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	No	0	0	0	0	0	0	0
Acquisition	No	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	25,000	0	0	0	0	25,000
Planning	No	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	75,000	0	0	0	0	75,000
Construction	No	700,000	650,000	0	0	0	0	1,350,000
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		700,000	750,000	0	0	0	0	1,450,000
Amount Not Yet Funded		750,000						

PHASING BUDGET

Can this project be phased? Yes Phasing: Stand Alone: No Multi-Phased: Yes

Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	1,200,000	Yes	Yes	No	No	Yes	18
2	1,000,000	No	Yes	Yes	No	Yes	12
3	1,000,000	No	Yes	Yes	No	No	10
4	1,000,000	No	Yes	Yes	No	No	10
5	1,000,000	No	Yes	Yes	No	No	10
TOTAL	5,200,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

Explanation if not: will budget once funded

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-003 Priority: High Class: New

Does the project lower out-year operating costs? No Explanation:

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Own Asset:
City of Hobbs					

Lease/operating agreement in place?

Yes	Yes		Yes	Yes	Yes
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More detailed information on project.

(a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? 16 years or

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? Yes

(d) Regionalism: Does the project directly benefit an entity other than itself? Yes

Explanation: The Drainage Master Plan will include the Greater Hobbs Area. Improvements may occur both inside and outside City limits to address drainage and water quality.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Explanation: Project managers (Eng. Dept.) oversee construction and approve monthly construction schedule and progress payments as well as any change orders.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

Explanation:

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Explanation: Benefits directly or indirectly all residents of the City of Hobbs (38,143 USCB 2016)

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

Explanation: The Drainage Master will define the level of risk / hazard to public and private property and critical facilities. Future phases will be prioritize capital project to mitigate the risk.

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-004 **Priority:** High **Class:** **Renovate/Repair**

Project Title: Street Improvements / Resurfacing **Type/Subtype:** Transportation - Highways/Roads/Bridges

Contact Name: Kevin Robinson/Julia Henry **Contact Phone:** (575) 397-9232 **Contact E-mail:** krobinson@hobbsnm.org; jhenry@ho

Total project cost: 36,726,876 **Proposed project start date:** 3/01/2021

Project Location: Citywide Hobbs, NM 88240 **Latitude:** 32.702612 **Longitude:** -103.136040

Legislative Language: To construct street resurfacing within the municipal boundaries for the City of Hobbs, New Mexico, in Lea County.

Scope of Work: Construct street resurfacing is recommended to be continued for a multi-year period through 2024. The resurfacing methods used will be the Hot Asphalt Recycling which will be planned and carried out in phases; the program will operate on a citywide basis.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
LFUNDS	26,726,876	Yes	26,726,876	25,726,876	2012-2019	
CAP	5,000,000	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	31,726,876		26,726,876	25,726,876		

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-004 Priority: High Class: Renovate/Repair

	Completed	Funded to date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	No	26,726,876	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	36,726,876
Furnishing/Equipment/Vehicles	N/A	0	0	0	0	0	0	0
TOTAL		26,726,876	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	36,726,876
Amount Not Yet Funded		10,000,000						

PHASING BUDGET

Can this project be phased? No Phasing: Stand Alone: Yes Multi-Phased: No

Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

Explanation if not: will budget upon completion

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-004 **Priority:** High **Class:** **Renovate/Repair**

Does the project lower out-year operating costs? Yes **Explanation:** Extends the useful life of the assets and differs full roadway reconstruction

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Own Asset:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs

Lease/operating agreement in place?

Yes	Yes	Yes	Yes	Yes
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More detailed information on project.

(a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? 1-9 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? Yes

(d) Regionalism: Does the project directly benefit an entity other than itself? Yes

Explanation: Roadways include collector and arterial roadways that are either are State Routes or supplement state routes

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No

Explanation: City Staff has in-house talent to manage design contract, any grant administration, contract oversight, field inspections, as-built GIS to ensure timely completion

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

Explanation:

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Explanation: Roadways include residential, collector and arterial roadways. Collector and Arterial roadways benefit all citizens in the community

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

Explanation:

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-005 **Priority:** High **Class:** **New**

Project Title: Public Safety/Security Improvements **Type/Subtype:** Facilities - Administrative Facilities

Contact Name: Kevin Robinson/Julia Henry **Contact Phone:** (575) 397-9232 **Contact E-mail:** krobinson@hobbsnm.org; jhenry@ho

Total project cost: 500,000 **Proposed project start date:**

Project Location: 300 N Turner St Hobbs, NM 88240 **Latitude:** 32.4211267 **Longitude:** -10389110

Legislative Language: To plan, design and construct for Public Safety / Security Improvements for the City of Hobbs, New Mexico in Lea County.

Scope of Work: Plan, design and construct for Public Safety / Security Improvements including increase height of security fences, gates, install pullet resistant glass, better doors & locks.

Secured and Potential Funding Budget:

Funding Sources:	Funding Amount	Applied for?	Amount Secured	Amount Expended to Date	Date(s) Received:	Comments:
CAP	500,000	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
	0	No				
Totals	500,000		0	0		

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-005

Priority: High

Class:

New

Project Budget:

	Completed	Funded to date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0
Easement & Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment/Vehicles	No	0	500,000	0	0	0	0	500,000
TOTAL		0	500,000	0	0	0	0	500,000
Amount Not Yet Funded		500,000						

PHASING BUDGET

Can this project be phased? No Phasing: Stand Alone: No Multi-Phased: No

Phase:	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

Explanation if not:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2023-2027

ICIP Capital Project Description

Year/Rank: 2023-005 Priority: High Class: New

Does the project lower out-year operating costs? No Explanation:

Entities who will assume the following responsibilities for this project:

Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Own Asset:
CITY OF HOBBS POLICE DEPARTMENT	CITY OF HOBBS				

Lease/operating agreement in place?

Yes	Yes	Yes	Yes	Yes
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More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing renovation/repair or replacement? 1-9 years
- (b) Has the project had public input and buy-in? No
- (c) Is the project necessary to address population or client growth, and if so will it provide services to that population or clientele? Yes
- (d) Regionalism: Does the project directly benefit an entity other than itself? Yes
Explanation: Other entities utilize HPD facility for trainings and meetings
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
Explanation:
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?
Explanation:
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
Explanation: We provide police services to all citizens in the City of Hobbs.
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
Explanation:

Infrastructure Capital Improvement Plan FY2023-2027

ICIP Capital Project Description

Year/Rank 2023 006 **Priority:** High **ID:**12548
Project Title: Infrastructure / Utility Extensions **Class:** New **Type/Subtype:** Other - Utilities (publicly owned)
Contact Name: Todd Randall **Contact Phone:** 575-397-9237 **Contact E-mail:** trandall@hobbsnm.org
Total project cost: 5,250,000 **Proposed project start date:**
Project Location: Navajo Hobbs NM 88240 **Latitude:** 32.737273 **Longitude:** -103.110634
Legislative Language: To plan, design, furnish and construct infrastructure extensions for the City of Hobbs, New Mexico, in Lea County.
Scope of Work: Install infrastructure in several growth areas of Hobbs including the Navajo Dr area and other new growth areas. Install infrastructure to allow annexation of rapidly developing area.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
LFUNDS	1,500,000	Yes	0	0	2015	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,500,000		0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

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Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	400,000	100,000	100,000	100,000	100,000	100,000	900,000
Construction	No	1,100,000	650,000	650,000	650,000	650,000	650,000	4,350,000
Furnish/Equip/Vehicles	N/A	0	0	0	0	0	0	0
TOTALS		1,500,000	750,000	750,000	750,000	750,000	750,000	5,250,000
Amount Not Yet Funded		3,750,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip/Vehicles	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?						No
If no, please explain why: will budget upon completion						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Hobbs	City of Hobbs	City of Hobbs	34000		City of Hobbs
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more
- (b) Has the project had public input and buy-in? No
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
 If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
 Please explain.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
 If yes, please explain.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? No
 If yes, please explain and provide the number of people that will benefit from the project.
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and No

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unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2023 007 **Priority:** High **ID:**14775
Project Title: West Bender Widening Project & Drainage **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges
Contact Name: Todd Randall **Contact Phone:** 575-397-9237 **Contact E-mail:** trandall@hobbsnm.org
Total project cost: 8,041,772 **Proposed project start date:** 1-31-21
Project Location: Bender Hobbs NM 88240 **Latitude:** 32.726443 **Longitude:** -103.159043
Legislative Language: To design and construct W. Bender Widening Project and Drainage Improvements for the City of Hobbs, New Mexico, in Lea County.
Scope of Work: Design, widen and make drainage improvements on Bender Blvd. to include, but not limited to roadway reconstruction, additional driving lanes, curb/gutter, storm drains, inlets, signage, sidewalk, street lighting from SR 18 to SR208 in City of Hobbs, NM, in Lea County.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
LFUNDS	541,772	Yes	541,772	60,000	2014	
FGRANT	3,000,000	No	0	0		
LGRANT	3,500,000	No	0	0		
LFUNDS	1,000,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	8,041,772		541,772	60,000		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2023	2024	2025	2026	2027	
Water Rights	N/A	0	0	0	0	0	0	0

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Easements and Rights of Way	No	40,000	0	0	0	0	0	40,000
Acquisition	No	40,000	0	0	0	0	0	40,000
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	No	18,386	0	0	0	0	0	18,386
Planning	No	13,386	0	0	0	0	0	13,386
Design (Engr./Arch.)	No	430,000	0	0	0	0	0	430,000
Construction	No	0	500,000	1,500,000	5,500,000	0	0	7,500,000
Furnish/Equip/Vehicles	N/A	0	0	0	0	0	0	0
TOTALS		541,772	500,000	1,500,000	5,500,000	0	0	8,041,772
Amount Not Yet Funded		7,500,000						

PHASING BUDGET

Can this project be phased? Yes

Phasing: Stand Alone: No Multi-Phased: Yes

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip/Vehicles	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	541,772	Yes	Yes	No	No	Yes	6
2	7,500,000	No	No	Yes	No	No	12
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	8,041,772						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?						No
If no, please explain why: will budget upon completion						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Hobbs					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more
- (b) Has the project had public input and buy-in? Yes
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
 - If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
 - Please explain. Eng. Dept. oversee the project design, management and construction to ensure schedule and budget goals
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes
 - If yes, please explain. Roadway is an arterial roadway in high growth commercial / industrial area connection SR208 with SR18
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
 - If yes, please explain and provide the number of people that will benefit from the project. Estimated 10,000 ADT use roadway (population 18,000)
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and No

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unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2023 008 **Priority:** High **ID:**39043
Project Title: Community Broadband Improvements **Class:** New **Type/Subtype:** Other - Other
Contact Name: Ron Roberts **Contact Phone:** (575) 397-9264 **Contact E-mail:** rroberts@hobbsnm.org
Total project cost: 1,500,000 **Proposed project start date:**
Project Location: 200 E. Broadway St. Hobbs NM 88240 **Latitude:** 32°42'47.01 **Longitude:** 103° 8'4.48
Legislative Language: To Plan, Design and Construction Community Broadband improvement in and near the City of Hobbs, Lea County, NM.
Scope of Work: To Plan, Design and Construction Community Broadband improvements to include aerial and underground fiber, underground conduit, and centralized node location in the City of Hobbs, Lea County, NM.

Secured and Potential Funding Budget:						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	300,000	No	0	0		
LGRANT	1,200,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,500,000		0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.							
	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2023	2024	2025	2026	
Water Rights	N/A	0	0	0	0	0	0

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Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	100,000	0	0	0	0	100,000
Construction	N/A	0	1,400,000	0	0	0	0	1,400,000
Furnish/Equip/Vehicles	N/A	0	0	0	0	0	0	0
TOTALS		0	1,500,000	0	0	0	0	1,500,000
Amount Not Yet Funded		1,500,000						

PHASING BUDGET

Can this project be phased? Yes

Phasing: Stand Alone: No Multi-Phased: Yes

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip/Vehicles	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	100,000	Yes	Yes	No	No	No	6
2	500,000	No	No	Yes	No	No	12
3	500,000	No	No	Yes	No	No	12
4	400,000	No	No	Yes	No	No	12
5	0	No	No	No	No	No	0
TOTAL	1,500,000						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?						No
If no, please explain why: New Project ? Operating to be budget at time of aw						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	CITY OF HOBBS					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The City of Hobbs has full services departments including Finance Dept, Street Dept and Engineering Dept that can facilitate the grant management, procurement, and construction oversight

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. The direct benefit will be those adjacent properties where improvements are installed,

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and the indirect benefit will be broadband or improved broadband access to the entire community

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	589,000	1,000,000	1,000,000	0	0	0	2,589,000
Furnish/Equip/Vehicles	N/A	0	0	0	0	0	0	0
TOTALS		589,000	1,000,000	1,000,000	0	0	0	2,589,000
Amount Not Yet Funded		2,000,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip/Vehicles	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?	No
If no, please explain why:	
ANNUAL OPERATING BUDGET	YEAR 1 YEAR 2 YEAR 3 YEAR 4 YEAR 5 TOTAL
Annual Operating Expenses plus Debt Service	0 0 0 0 0 0
Annual Operating Revenues	0 0 0 0 0 0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 1-9 years
- (b) Has the project had public input and buy-in? No
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
Please explain.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

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If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY2023-2027

ICIP Capital Project Description

Year/Rank 2023 010 **Priority:** High **ID:**38888
Project Title: School Zone Traffic Improvements **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges
Contact Name: Les Velasquez **Contact Phone:** 575-397-9232 **Contact E-mail:** lvelasquez@hobbsnm.org
Total project cost: 1,100,000 **Proposed project start date:** 10-1-2023
Project Location: 200 E. Broadway St. Hobbs NM 88240 **Latitude:** 32°42'4.30 **Longitude:** 103° 8'4.03
Legislative Language: To Design and Construct new HAWK System along arterial and collector roadways to replace existing school flashers and ADA improvements at existing school crosswalks in City of Hobbs, NM, Lea County.
Scope of Work: To Plan, Design and Construct new HAWK system (High intensity Activated cross Walk) at new and existing school zone along arterial and collector roadway, along with ADA improvements in Lea County, Hobbs, NM

Secured and Potential Funding Budget:						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	500,000	No	0	0		
LGRANT	500,000	No	0	0		
LFUNDS	100,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,100,000		0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.							
Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
		2023	2024	2025	2026	2027	
N/A							

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Water Rights		0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	100,000	0	0	0	0	100,000
Construction	N/A	0	750,000	250,000	0	0	0	1,000,000
Furnish/Equip/Vehicles	N/A	0	0	0	0	0	0	0
TOTALS		0	850,000	250,000	0	0	0	1,100,000
Amount Not Yet Funded		1,100,000						

PHASING BUDGET

Can this project be phased? Yes

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip/Vehicles	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	600,000	Yes	Yes	Yes	No	No	12
2	500,000	No	No	Yes	No	No	12
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,100,000						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?	No					
If no, please explain why: New Improvements and operating will be after award						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	CITY OF HOBBS					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

(d) Regionalism - Does the project directly benefit an entity other than itself? Yes

If yes, please list the other entity. Hobbs Municipal School System students would benefit from this project

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The City of Hobbs has full services department including Finance Dept, Traffic Dept and Engineering Dept that can facilitate the grant management, procurement, construction oversight.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. A majority of these improvements are on collector or arterial roadways, which nearly

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all residents utilize.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

A portion of the improvements provide enhance safety measures along arterial and collector roadways to assist in warning the driving public and school children crossing these roadways.

May 17, 2022
Planning Board Regular Meeting

DISCUSSION ITEMS

- 6) **Discuss MC 15.36 and the National Flood Insurance Program Community Rating System.**

May 17, 2022
Planning Board Regular Meeting

DISCUSSION ITEMS

- 7) **Review Proposed Existing Building Certificate of Occupancy Ordinance, Procedure and Application.**

Amending MC 15.04

Purpose & Goals

The purpose of Amending MC 15.04 is to codify the issuance of Certificates of Occupancy for existing structures, thereby assuring to the public the continued Occupancy\Usage of an existing structure without change. The current Municipal Code requires that each new habitable structure developed within our community obtain a Certificate of Occupancy stating the structure is code compliant as to the permitted occupancy\usage. Additionally, the MC requires that each existing habitable structure that changes it's Occupancy\Usage within our community obtain a Certificate of Occupancy stating the structure is code compliant as to the new occupancy\usage.

The goals of Amending MC 15.04 are:

- 1. Develop a quick and effective process whereby a Certificate of Occupancy could be issued for the continued usage of an existing structure without change.**
- 2. Overtime, develop a GIS Dataset that provides for the classification of buildings, structures and parts thereof based on the purpose or purposes for which they are used as per Chapter 3 of the IBC.**
- 3. Overtime, develop a GIS Dataset that provides for the graphical representation of the interior (floor plans) & exterior (site plans) development notating the required safety features of the site & structure.**

- CODE OF ORDINANCES
Title 15 - BUILDINGS AND CONSTRUCTION
Chapter 15.04 BUILDING CODE ADOPTED AND GENERAL PROVISIONS

Chapter 15.04 BUILDING CODE ADOPTED AND GENERAL PROVISIONS

15.04.010 Building Codes.

Articles 14.7.2 and 14.7.3 of the New Mexico Administrative Code, as amended from time to time, commonly cited as the Commercial Building Code and the Residential Building Code which encompasses the International Building Code and the International Residential Code, are hereby adopted as the City's Building Codes. A copy of the articles shall be available for inspection at the office of the City Clerk during the normal and regular business hours of the City Clerk.

Article 14.10.4 of the New Mexico Administrative Code, as amended from time to time, commonly cited as the New Mexico Electrical Code and National Electrical Code, are hereby adopted as the City's Building Code. A copy of the article shall be available for inspection at the office of the City Clerk during the normal and regular business hours of the City Clerk.

Articles 14.8.2, 14.9.2, 14.9.6 and 14.8.3 of the New Mexico Administrative Code, as amended from time to time, commonly cited as the New Mexico Plumbing Code, New Mexico Mechanical Code, New Mexico Solar Energy Code and New Mexico Swimming Pool, Spa, and Hot Tub Code, are hereby adopted as the City's Plumbing and Mechanical Codes. A copy of the articles shall be available for inspection at the office of the City Clerk during the normal and regular business hours of the City Clerk.

15.04.020 Power, duties and enforcement by building inspection department.

The building code adopted by Section 15.04.010 shall be enforced by the Building Official or authorized agent. The Building Official is directed and empowered to enforce such rules and regulations necessary to carry out the duties of his or her office and more specifically to issue orders in conjunction with the Fire Marshal in accordance with and as substantially embodied in the applicable provisions of the International Fire Code, as adopted in Chapter 8.32 of this Code, and all additions, amendments, appendices and changes as may occur therein.

15.04.030 Applicable permit requirements and conformance with applicable provisions.

- A. It is unlawful for any person to erect, construct, enlarge, alter, repair, roof, move or remove, convert, demolish, change of occupancy use, build or construct, or cause to be built or constructed in whole or in part, any building, structure or sign, any mechanical, plumbing and electrical construction within the City limits and the extra-territorial zone, without first obtaining a permit and pay the required fee. Such building or structure shall be made to conform to the orders of this title and the codes adopted by Section 15.04.010.
- B. All work from which a permit is required shall be subject to inspections by the Building Inspections Department. The minimum inspections required shall be as stated in the current New Mexico Building Code. The building official or agent shall make such inspections or investigations as may be deemed necessary to assure compliance of this title and applicable codes.
- C. Any permit issued in error or on the basis of incorrect information supplied by applicant or is in violation of this Code, then the Building Official may, in writing, revoke or suspend the permit as stated in Section 105.6 of the International Building Code and Section R105.6 of the International Residential Code.
- D. In the event of violations of this title or construction which is being conducted in a dangerous or unsafe manner, the Building Official shall immediately issue a correction notice or a notice to stop work and posted at job site. Such notice shall state the conditions and violations of such codes and shall be posted at the job site. Such notice shall not be removed until all violations are corrected and are in compliance with City ordinances.

- E. Any person(s), firms or corporation found to be in violation of this section of this Code. The Building Official shall notify the individual or owner causing to construct and issue a red tag and assessed any penalties and fees as stated in Section 15.28.060 of this Code. In addition, if any person who continues to violate, the City Attorney is authorized to take further actions, both legal and equitable, necessary to assure compliance with this Code.
- F. Commercial Building Permit Fee Waivers. The building permit fees for the renovation of a commercial property located in the city limits of Hobbs, which has been deemed "ruined, damaged and dilapidated" by the Hobbs Environmental Department, may be waived. The owner of the commercial property must apply for the appropriate building permit and the fee may be waived by the City manager, or his designee. The City may seek reimbursement from the owner of the waived fees if the renovation is not completed within the allotted time under the permit. All other requirements associated with the building permit must be complied with.

15.04.040 General rules and regulations.

- A. This title is intended to assure compliance with the adopted codes and the various elements of the City's comprehensive plan. The regulations, restrictions and requirements of this title are designed to promote the general health, safety and welfare of the people of the City. Such regulations, restrictions and requirements are deemed necessary in order to provide adequate open spaces for light and air; to prevent undue concentration of population and the overcrowding of land; to secure safety from fire, panic and other dangers; to lessen congestion on the streets; to facilitate adequate provisions for community utilities, such as transportation, water, sewer, schools, parks and other public requirements; and to conserve and stabilize the value of buildings and land.
- B. The regulations, restrictions and requirements of this title shall be held to be the minimum standards necessary to carry out the purpose of this title. This title is not intended to interfere with any easement, restrictive covenant, other agreement between parties or other ordinances. Where this title imposes a greater restriction upon the use of land or buildings, requires a greater setback or requires larger open space than is imposed by other rules, regulations, easements, covenants, agreements or ordinances, the provisions of this title shall govern.
- C. The issuance of a manufactured home placement permit does not release the applicant from conditions of any applicable subdivision restrictive covenants or deed restrictions or Manufactured Housing Division regulations.
- D. Any person applying for a permit shall first file an application in a form furnished by the Building Inspection Department for that purpose. The applicant shall submit two (2) sets of plans and specifications in a form as approved by the Building Official.

15.04.050 Certificates of occupancy.

- A. In addition to the circumstances listed in the adopted building code which require certificates of occupancy, certificates of occupancy shall be required for any of the following:
 - (1) Occupancy and use of an existing building for business purposes.
 - (2) Change in use of an existing building to a use of a different classification.
 - (3) A new Business Registration in an existing structure for which an existing Certificate of Occupancy does not exist, this does not apply to Business Registration renewals, or Home Based Businesses where neither employees nor the public are onsite.
- B. *Procedure for existing buildings and change of classification.* A completed application for a certificate of occupancy for an existing building or for a change of classification of an existing building shall be made to the Building Official. The application and inspection fee for a certificate of occupancy for an existing building or for a change of classification of an existing building shall be effective upon its inclusion in a schedule of fees adopted by the city commission by resolution such fee shall be based upon the administrative costs of processing the permit. A certificate of occupancy shall be issued within ten days after an applicate request for the same has been made to the building official or his agent providing the building is in full compliance with adopted codes, rules and regulations.
- C. *Contents.* Every certificate of occupancy shall state that the building or the proposed use of a building complies with the life, health, safety requirements of the proposed usage. A record of all certificates of occupancy shall be kept on file in the office of the building official or his agent and copies shall be furnished on request to any person having proprietary or tenancy interest in the building affected.

EXISTING BUILDING CERTIFICATE OF OCCUPANCY PROCESS AND GUIDELINES

A Certificate of Occupancy is a certificate issued by the City's Building and Safety Division which authorizes the occupancy of a building\facility for a specific usage. Businesses requiring facilities, within the Municipal Boundaries, cannot commence business operations until the Certificate of Occupancy and Business Registration are issued and approved by the City.

EXISTING BUILDING CERTIFICATE OF OCCUPANCY PROCESS

Upon submittal of the *Existing Building Certificate of Occupancy Application*, your business will be scheduled for an inspection by a Building or Fire Official. The Official will review city permit records and conduct an exterior and interior inspection of the property (other structures on the premises may be entered during inspection), to determine that the facilities proposed to be occupied are compliant with the adopted codes for the stated usage.

After the inspection, the Building Official will provide a notice that either ensures the facilities compliance with the Adopted Codes for the stated usage or details the measures necessary for compliance. If no corrections are found, the *Existing Building Certificate of Occupancy* for the stated usage will be approved and available at the Building and Safety Division. The City Clerk Department will require a Certificate of Occupancy be included with the *Business Registration Application*.

In order to receive approval in a timely manner, please ensure to complete the occupancy inspection requirements (see page 2. Failure to do so will result in delays to the processing of your *Certificate of Occupancy* and *license* applications.

CERTIFICATE OF OCCUPANCY FEES	
Application & Inspection Fee	\$35.00
Re-Inspection Fee	\$50.00
Printing Fee (per Certificate)	\$2.00

INSPECTION TURNAROUND

Upon receipt of a complete & compliant application, the applicant will be given the first available appointment for inspection, typically within 3-5 business days. Please note, the Building and Safety Division only conducts field inspections Monday-Thursday between 9am – 5pm. The applicant must be available to provide the Inspector access to the property on the day of inspection.

SITE REQUIRMENTS FOR AN EXISTING BUILDING OCCUPANCY INSPECTION

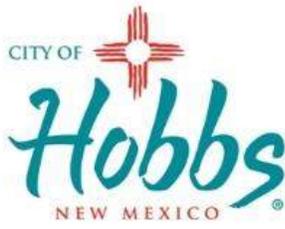
In order to facilitate an occupancy inspection on existing building(s) and avoid unnecessary delays, the property site must comply with the following requirements.

- 1) Site and all habitable structures must be accessible from an IFC Appendix D compliant roadway.
- 2) Property address must be identified on front and rear entrances of building (post 4" minimum height numbers/letters);
- 3) Graffiti must be removed from exterior walls, windows, signs, sidewalks, parking lot, light standards, trash enclosures, fences, etc.;
- 4) Unpermitted signage must be removed including signs installed by previous business. For signage permits, contact Building Safety and Permitting Services at (575) 391-8158;
- 5) Trash enclosure area and roof must be clean and free of debris;
- 6) Inoperative vehicles, discarded equipment, appliances, furniture, construction debris, etc. must be removed from property;
- 7) Overgrown vegetation and weeds on sidewalk(s) and property must be trimmed;
- 8) On-site Parking should be compliant with MC 15.20 and stripping of parking stalls and drive aisles must be visible and disabled parking signs must be properly posted;

CORRECTIONS REQUESTED

If corrections/repairs are requested as a result of the occupancy inspection, the inspector will issue a written notice that will indicate the steps required to repair/address the correction(s). The business owner must correct such violations within 60-days from date of submittal to avoid additional fees. Failure to do so will require the applicant to re-apply and pay another application fee.

If the corrections/repairs require a permit, the permit must be obtained by a NM Licensed Contractor and a Certificate of Occupancy will be issued upon completion of the permitted repairs.



Application for Certificate of Occupancy

\$35.00 due at time of application

Cannot be processed unless fully completed and all required documents are attached.

- Business Registration New** **Business Registration Renewal**
 Existing Building with Existing CO **Existing Building without an Existing CO**

Application Date:					
1. Address(es) of building proposed to be occupied:					
2. Proposed occupant (business name), including any dba or aka:					
3. Is this a sub-lease? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Business Name of other occupying tenant:					
4. Square footage of each type of space to be occupied & Floor Plan, <u>Existing</u> and <u>New if expanding</u> :					
EXISTING					
Office:	Warehouse:	Retail:	Production:	Other:	
NEW					
Office:	Warehouse:	Retail:	Production:	Other:	
TOTAL of all areas _____ sq. ft.					
5. Assembly occupancies, seating (i.e. fitness, recreational, educational, restaurants, etc.):					
Fixed:	Bar:	Waiting Area:	Other:	Total:	<input type="checkbox"/> N/A
6. Nature of business:					
<input type="checkbox"/> Warehousing	<input type="checkbox"/> Production	<input type="checkbox"/> Distribution	<input type="checkbox"/> Sales	<input type="checkbox"/> Service	<input type="checkbox"/> Other:
7. Kind of goods sold or advertised, or services provided:					
10. Products are sold to: <input type="checkbox"/> General Public <input type="checkbox"/> Business Community <input type="checkbox"/> Combination					
11. Method of product storage: <input type="checkbox"/> Shelves <input type="checkbox"/> Racks <input type="checkbox"/> Piles <input type="checkbox"/> Other: <input type="checkbox"/> N/A					
12. Storage is located: <input type="checkbox"/> Interior <input type="checkbox"/> Exterior Storage Height: feet inches <input type="checkbox"/> N/A					
13. List type of machinery and/or equipment that will be installed: <input type="checkbox"/> N/A					
14. List any hazardous materials to be used or stored. Attach MSDS sheets. <input type="checkbox"/> N/A (Call City of Hobbs Fire Marshall at (575) 391-8158 for additional requirements and information.)					
15. List maximum amount of hazardous materials to be used and/or stored on site at any one time. <input type="checkbox"/> N/A (Call City of Hobbs Fire Marshall at (575) 391-8158 for additional requirements and information.)					
16. Maximum number of persons to be employed:					
17. Is the building protected by a fire sprinkler system? <input type="checkbox"/> Yes <input type="checkbox"/> No # Floors:					

18. Former occupant (If known):			
19. Person in charge of business on-site:			
Day Phone:	Fax:	Email:	
20. Person to call for information or access:			
Day Phone:	Fax:	Email:	
21. Property Owner:			
Street Address:		City/State/Zip:	
22. Leasing Agent:			
Street Address:		Phone:	Email:
Street Address:		City/State/Zip:	
Applicant for this Certificate of Occupancy hereby affirms by affixing his/her signature that the information contained herein is a complete and accurate description of the proposed usage of the building\space to be occupied.			
Applicant Signature:		Business Affiliation:	
Approval of a Certificate of Occupancy shall in no way constitute waiver of any applicable city, building, sign, fire, or life safety codes, or acquisition of all applicable permits or licenses or payment of all applicable fees.			
For Office Use Only			
Date Paid:	Payment Type:	Rec'd By:	Receipt Number:
Parcel I.D. #		Certificate Number:	
Building Div. Approval:		Fire Marshall Approval:	
Any Conditions of Approval:			
Reason for Denial:			
Occupant Load:	Sprinkler System Required? Y / N		Building Code:
Construction type:	Occupancy Group:	Inspection Date:	